CORRECTIONAL INDUSTRIES  
Monthly Accomplishment Reports  
Month ending: DECEMBER, 2013

**Significant Achievements:**

**Manufacturing**

**CAD/Call Center**

- CAD MOS revenues totaled $23,547
- 255 drawings were accomplished.
- MOS Online Orders totaled $335,235.
- Large Academic Building One Project for CU Denver is ready for purchase; a PO is expected for a January 2014 order.
- 189 orders were placed online via Web Site.
- 1,522 images were uploaded this month by Web Design.
- All price increases have been updated on the website by Web Design.
- Answered 27,658 calls for DMV
- CCi Call Center answered 190 calls.

*Number of Offenders: 27*

*Production lost due to DOC activities: 10 hrs.*

*Apprenticeship enrollment: 6*

**Fiberglass**

- An order for 100 fiberglass tables has been completed.
- Dura Manufacturing has notified us of their intent to purchase two additional campers.

*Number of Offenders: 27*

**Fishery**

- Received the first shipment of tilapia from South Dakota.
- Heating systems have been upgraded at the Castle Rock location
- Roof modifications are progressing in the Quixotic building to increase insulation value and reduce algae growth in the water.

*Number of Offenders: 39*

**Fulfillment**

- Completed 6,050 quarterly Canteen Holiday Gift Pack orders for Union Supply.
- 1,200 cases of Kid’s packs for Optimum Foods.

**Furniture**

- Total production for the month of December was in excess of $100,000.
- An order for 300 display cases has been received from Montana Silversmiths, with a significant number ready to ship.

*Number of Offenders: 100*

**Garments (DWCF)**

- Enrollment is underway for offenders into the Tailor/Seamstress apprenticeship program.

*Number of Offenders: 15*
Garments (LCF)
- Completed the initial order of new tool bags for OEL.
- Created four new prototype janitor and garment bags for HZG.
- The polo shirt line is operational with the first run of shirts completed and waiting for embroidery.

Number of offenders: 95
Production time lost due to DOC activities: 14 hrs.
Apprenticeship enrollment: 39

Greenhouse
- Tomato production is rapidly increasing through both increase plants and productivity.
- Additional security cameras have been ordered and received.
- Completed and billed a tractor restoration project for an outside customer.

Number of Offenders: 97
Apprenticeship enrollment: 9

Metal Products
- Granted bid on handrail job for Milender White.

Number of Offenders: 64

Panels
- Completed numerous work surfaces for large UCCS order.
- A demo was completed for PTI this month.
- Completed one lard and one small dog house for Canon retail store.
- Old panel saw removed and sent to CTCF, provided shop with additional floor space for stock.
- Shop was able to find an alternative vendor for CompX keyboards.

Number of Offenders: 38
Production time lost due to DOC activities: 10 hrs.
Apprenticeship enrollment: 16

Printing
- A new staff member has been hired and will start in January.
- Inventory tracking has been upgraded for parts used in the assembly of electronic appliances for Union Supply.

Number of Offenders: 21
Production time lost due to DOC activities: 1 hr.

Web Design
- 189 orders were placed online via Web Site.
- 1,522 images were uploaded this month by Web Design.
- All price increases have been updated on the website by Web Design.

Number of Offenders: 5
Production lost due to DOC activities: 10 hrs.
Apprenticeship enrollment: 4

Sales/Customer Service
- Moore Creative presented new art boards for approval to Marketing staff in creating a more cohesive brand. Our new informational brochure will be the first
project tackled and various individual shop brochures will spin off from there. A new Fremont furniture brochure will also be worked into the mix.

CCi retail outlet sales figures were exceptionally strong this month due to the holiday shopping season; combined sales for the HQ and Canon City stores amounted to $11,630.00.

- CCi’s 2014 historical-themed calendar was distributed to Colorado state legislators, Governor's cabinet, state agency purchasing agents, CCi's joint venture partners, and all 49 U.S. DOC executive directors and CI Directors. Several phone calls and comments have been pouring in, complimenting the document, its research components, and historic photos it embodies.
- Surplus Property did 13 surplus pick-ups/deliveries, processed 15 loads of surplus at the warehouse (which does not include the multiple loads received from the DPA move) and facilitated 1 off-site transfers/disposition.
- Surplus Property sold 18 vehicles on eBay.
- Federal Surplus facilitated the transfer of nine requests for surplus property.
- State Forms processed 85 orders for forms, 48 diesel orders and did 501 fingerprints.
- All assigned staff has completed their 40 hours of training.
- Assisted Customer Service and Delivery complete the deliveries and warehouse work over the Holiday Breaks.
- Completed five moves for various State Agencies in the Denver Metro area.

**Service/Canteen**

**Canteen**

Central:
- Orders filled 43,486, up from last year by 2,727.

Northern:
- Orders filled 19,924, down from last year by 1,779.

**Update on tablets-1/1/14:**

- The offenders at FCF have received tablet and media at this time. The Wardens have approved selling the tablets to all level three and below offenders and to the incentive units in level four and five facilities. The selling to all facilities will start some time in January.

  **Number of Offenders: 60**

**CIPS**

- Debit calls 108,070 down from last year by 9,996
- Collect calls 64,135 up from last year by 5,849
- Total calls 172,205 down from last year by 4,147
- Total revenue $350,607 down from last year by $6,453
- Offender phone lists entered 4,502

**International Training Program**

- Seventeen trainees from Pakistan.

**Tag Plant**

- Started working with a new company called Duel Game Calls, polishing duck and goose calls.
- Provided sample spurs for Colorado Saddler to take to a trade show.
• Installed graphics on the new SWIFT trucks.

Agribusiness

Dairy

• Dairy cow milk test was 75 lbs. per cow per day from 880 cows
• Shipped 1,434,200 lbs. of milk to DFA
• Shipped 347,378 lbs. of milk to CDOC food services
• Shipped 18,140 lbs of cream to West Point Creamery
• Milking 65 head of water buffalo at 4 lbs. per cow per day.
• Shipped 11,144 lbs of frozen milk ready to be shipped to Leprino Foods
• 4,500 chukars and pheasants ready for sale.
• 38 big horn sheep.
• Seven bison
• Milking 920 goats at 4.5 lbs. per head per day.

Number of Offenders:
- Dairy: 78
- Processing: 13
- Water Buffalo: 4
- Goat Dairy: 39
- Farm: 14
- Recycle: 12

General Services/LaVista

• Wood sales are going well; Pueblo Wood Products purchases between 15-20 cords per week.
• Continuing moving various work areas for HQ.

Number of Offenders: 49

Heavy Equipment

• Buena Vista - D-mobilized Hayden Flats Project.
• Repainting tool trailer tolls/shadow boards.
• Servicing equipment and continuing classroom training for offenders.
• Canon City - Working on CAFO ponds. Tied in new 10” water meter to ECC.
• Continuing to repair roads on the East Canon Complex.
• Installed excavator training unit.
• Sterling - Building new shoots for the CSU range operations.
• Building DOC boiler tubing bundles.
• Tested support beams for solar project (drive in, pull out)

K-9

• Twenty five dogs were adopted and 50 board ins in December.
• Eight graduates at Freedom Service Dog training, therapy, assistance traditional, and military assistance dogs.

Number of Offenders: 136

WHIP

• Housing 2, 912 horses and burros.
• Thirty five animals in training programs.
• CAFO construction completed.
• An appointment with Phil Brink is being scheduled to provide a final inspection of the
Challenges:

Manufacturing

CAD/Call Center

- CAPS design software and AutoCAD will no longer function on the computers staff currently have after January 1, 2014. Two new computers have been ordered for CAD and two computers were ordered for Denver.

Fishery

- A program to establish testing and reporting for the boilers will have to be developed and implemented.

Garments (LCF)

- Demand for garment items from within DOC remains low.

Greenhouse

- Need to construct a greenhouse structure at the CI store for spring plant sales.

Panel Shop

- Year to date sales levels are lagging behind projections.

Agribusiness

General Services - LaVista

- Getting firewood delivered to our wood lot at a reasonable price.

WHIP

- Feed Truck keeps breaking down.

Sales/Marketing

- CCC has a capacity of 150 offenders, but currently only have 120 offenders.
- On line training will become a focus, as the year-end DOC training requirements approaches.
- CCI's quarterly Furniture and Lounge/Dorm/Flags sales reports will be compiled and submitted mid-month to DPA.
- News articles will be researched and written in support of NCIA call for articles and CCI newsletter.

Service/Canteen
Canteen

- Selling tablets to all facilities.

Opportunities:

Manufacturing

CAD/Call Center

- Working with Tag/Tab shop and the Department of Revenue on a web based program to process special custom license plates which are to be mailed directly from the Tag/Tab plant.
- Working on a process to send on-line orders electronically to Global Shop program.

Fiberglass

- A Project Directive has been developed to start the stone cutting operation within the Fiberglass Factory which could result in reduced start up costs and provide steady work for the factory.

Fulfillment

- Three purchase orders have been received from Global Foods and Kid’s packs. Fulfillment to be accomplished in January, 2014.
- Two or three PO’s are expected to be received from Optimum Foods for Kid’s packs for January and February as well.

Furniture

- Received notification that a bid for kitchen and bath cabinets for a 72 unit apartment complex has been received with a PO forthcoming.

Garments (LCF)

- Met with a new potential customer interested in CCi producing specialty items.

Metals

- Sent sample container to city and county of Boulder, have not received any feedback as of yet.
- Expecting to receive an order for approximately 100 campsite lockers from the Forest Service in Ft. Collins.

Panels

- Prototype door and drawer fronts are being developed for PTI.

Sales/Marketing
• CDOT Right of Way department will have 30-40 houses that will need to be boarded up and secured as part of the I-70 widening project. This work is near the Denver Stock show.
• CDOT is working on a proposal to have CCI crews’ man road closures during snow storms. These crews would work with CDOT staff to alert drivers of road closures. 

Offenders Employed: 63 (only at CCC not Oakland Delivery Crews)

Service

Canteen Services

• Increase the revenue of Canteen Services with the introduction of Tablets.

Tags/Tabs

• There could be a potential market for spurs and belt buckles with Colorado Saddlery.

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Steve Smith, Director
Correctional Industries